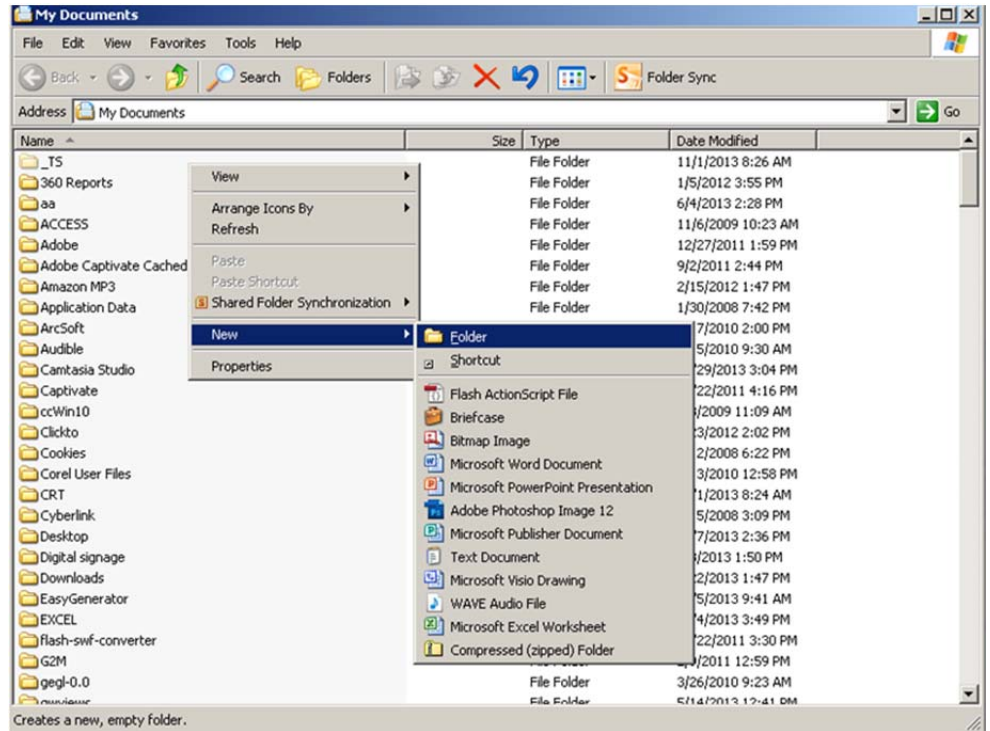


# How to Export and Import Chrome Bookmarks

Let's start by creating a folder in your "My Documents" folder to save your bookmarks  
(Your "My Documents" folder is your Home Folder, or your "H" Drive)

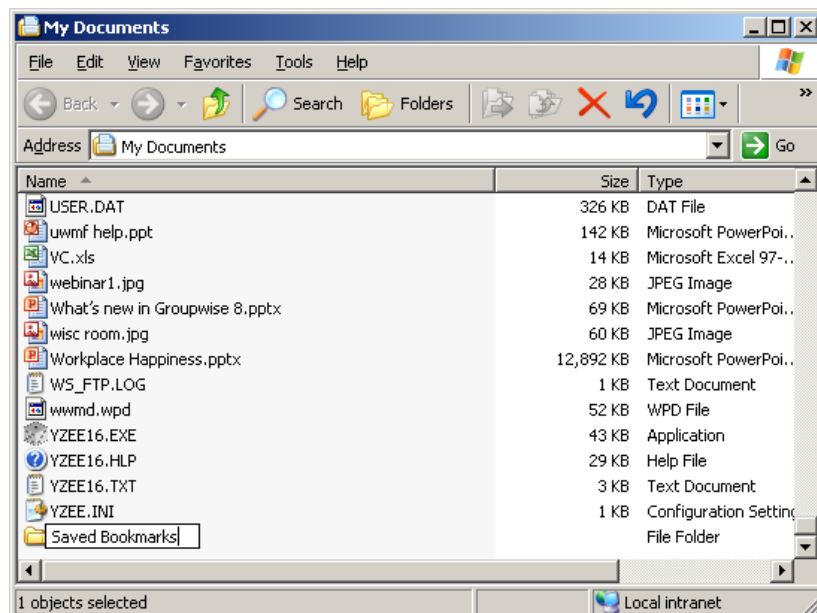
- Open your "My Documents" folder
- Right-click
- Select New
- Select Folder



Give your new folder a name - make it descriptive so it's easily recognizable by you in the future

Examples:

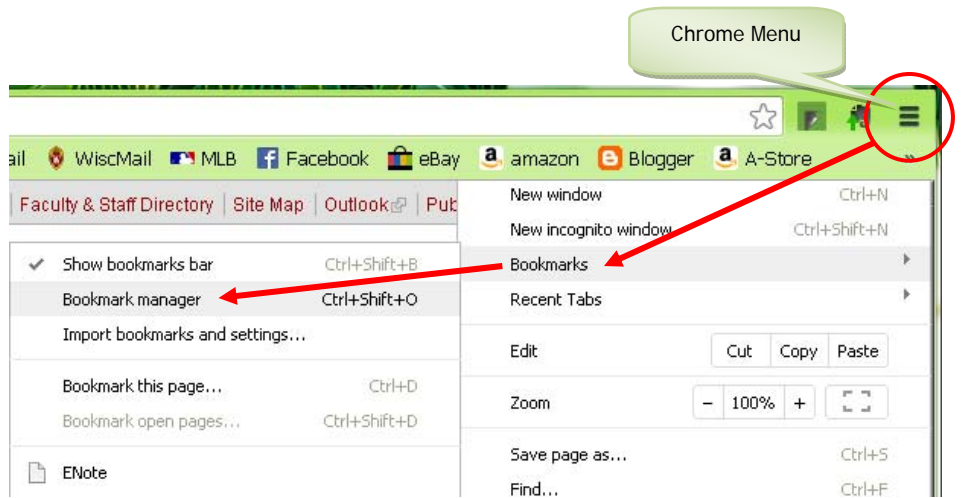
- Saved Bookmarks
- Bookmark backup



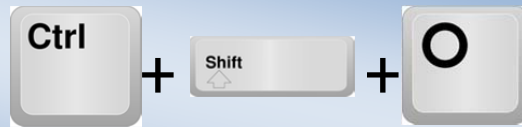
# Exporting

To export and save your Chrome bookmarks, open Chrome

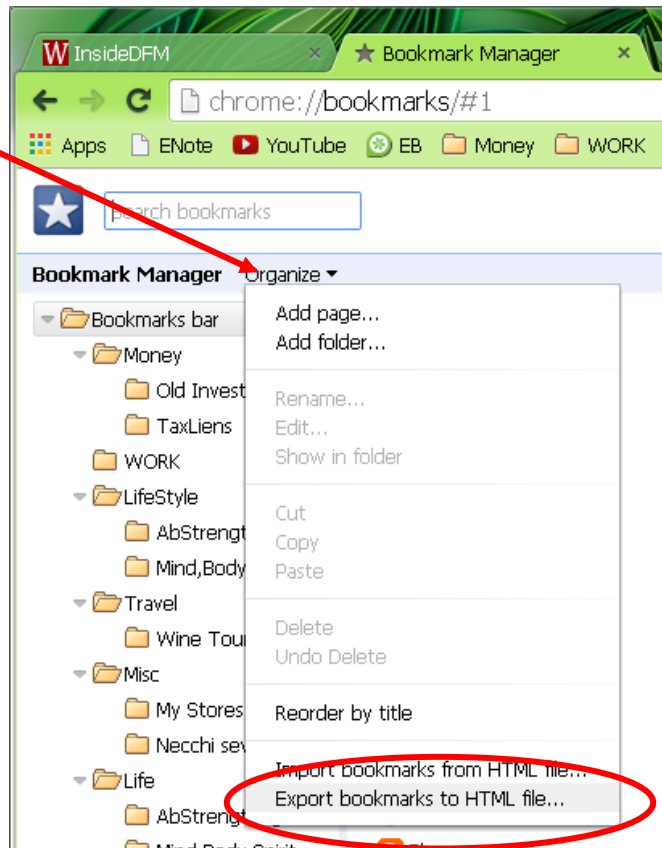
- Click Chrome Menu
- Select Bookmarks
- Select Bookmark manager



OR...you can type:



Click Organize

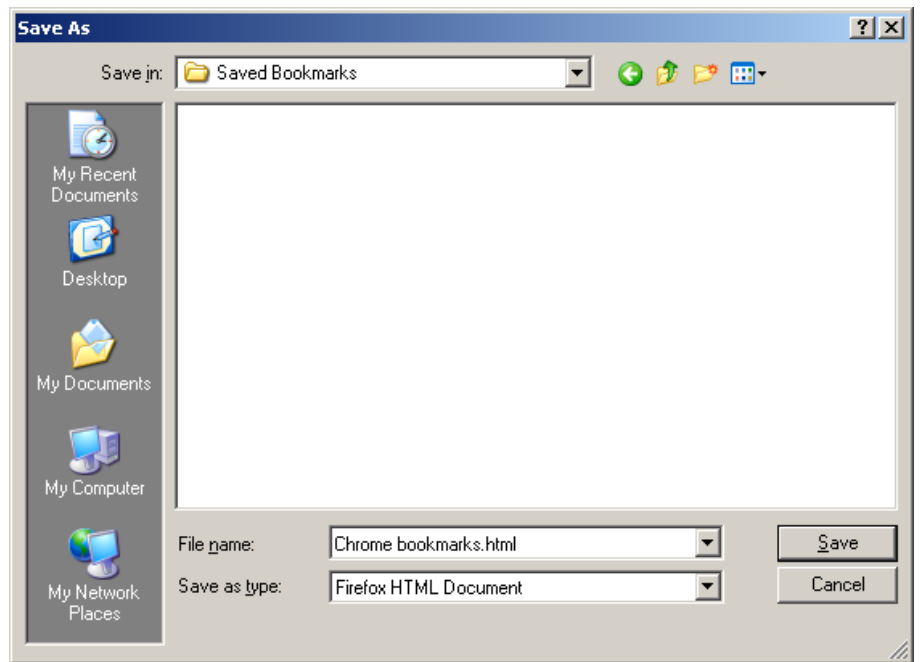


Select "Export bookmarks to HTML file"

Navigate to your Saved  
Bookmarks folder  
- i.e., Saved Bookmarks

Name your bookmark file  
-i.e., Chrome  
bookmarks.html

Click Save



**Note:**

If you use more than one browser, save your bookmarks with an easily recognizable name.

For example:

Internet Explorer -- Internet Explorer bookmark.htm

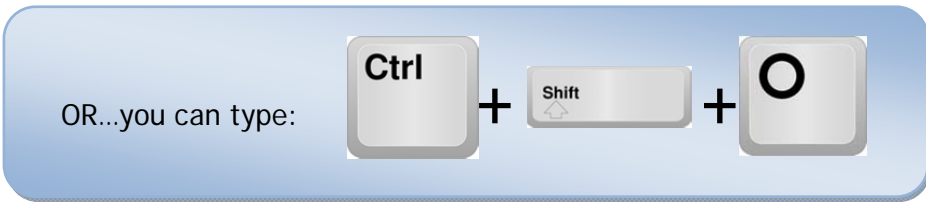
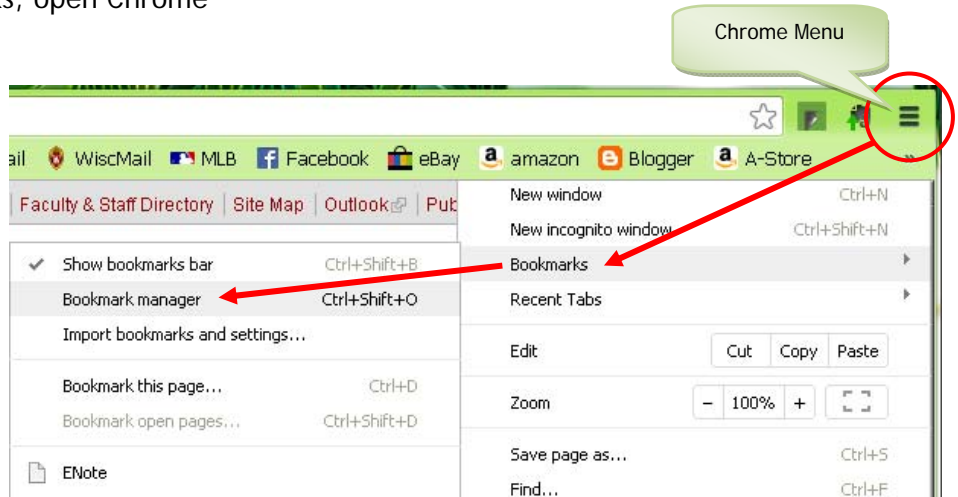
Firefox -- Firefox bookmark.html

Chrome -- Chrome bookmark.html

# Importing

To import your Chrome bookmarks, open Chrome

- Click Chrome Menu
- Select Bookmarks
- Select Bookmark manager



Click Organize

Select "Import bookmarks from HTML file"

