



MEMO - Non Patient Care Days (NPC)

What constitutes a Non Patient Care Day?

The practical application of the rule is that whenever the resident spends an **entire calendar day** without being engaged in direct patient care (as caregiver or observer), we need to identify that day as not eligible for inclusion in IRIS for DGME and/or IME.

How do we account for NPC days?

The New Innovations IRIS module may now exclude these days if the non patient activity is outside of a hospital setting; or alternatively, to claim only "Direct GME costs" if the event takes place within a hospital.

Activities that **MAY** be considered a Non Patient Care Day...

Note: Should be added using the NPC day tool.

- In-Training Exam
- DO Workshops
- Recruitment Activities – Interviews, Kansas City
- CME Days
- USMLE and/or Complex Step 3 Exams
- Certifications – ACLS, ALSO, ATLS, PALS, BLS, NRP
- Meetings – GMEC
- Didactic Sessions/Workshop days
- Conferences
- Retreats
- Research/Home Study days
- Board Reviews

Activities that should **NOT** be counted as a Non Patient Care Day...

Note: Should be tracked using the block schedule/rotation configurations.

- Vacation
- Leave of Absence
- CME weeks
- Research/Home Study weeks

Adding NPC Days in New Innovations

The NPC feature can be accessed by navigating to **Scheduling - Block > Tools > Go to Non Patient Care Days**.

The screenshot shows the 'NonPatient Care Days' web application interface. At the top, there is a navigation bar with 'Main', 'NonPatient Care Days', and 'Help' links. Below this is a header area with the title 'NonPatient Care Days' and a user identifier 'GME'. A message indicates that people are filtered based on 'Department', 'Status', and 'Work Role' in Personnel Data, with a 'Change Filters' link. The main form area is titled 'NonPatient Care Days' and contains several fields: 'Entering days for:' (a dropdown menu), 'Occurred at a Hospital:' (a checkbox), 'Provider:' (a dropdown menu), 'Training Location:' (a dropdown menu), 'Percent:' (a text input field with '100'), and 'Comments:' (a text area). A calendar widget for 'July 2009' is also present, showing days from Sunday to Saturday. At the bottom of the form, there are 'Save' and 'Clear' buttons. A note at the bottom of the calendar says 'Hold Ctrl key for multiple selections'. A character count 'Remaining Characters: 255' is visible below the comments field.

- Select a resident, designate whether or not the “full day without patient care activities” **Occurred at a Hospital** or elsewhere. If “at a hospital” is selected, then a **Provider** and **Location** must also be populated. If not, leave the **Provider** field blank and designate only a **Location**.
- Use the **Comments** section to detail the NPC activity.
- Select the date (calendar) that the event took place and **Save** the entry. Once an entry is saved, it will appear in the table at the bottom of the screen.

There is an optional link at the top of the screen, **Change Filters** that can be used to set to limit the list of people that appear in the drop down list.

**The NPC information populated here will also appear on the Block Schedule but will not affect the rotation interval as it was entered. It simply coexists with the rotation interval and has no impact on the Block Schedule (for example Evaluation matching.) It is ONLY a factor in reimbursement calculations.