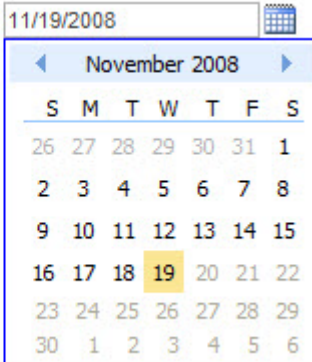


# Log Procedures

---

1. Select **Main > Procedure Logger** or
2. Select **Add/View/Confirm > Add**
3. Enter the date on which the Procedure/Diagnosis was performed in the **Date Performed** box.

\* Date Performed



The image shows a calendar for November 2008. The days of the week are listed as S, M, T, W, T, F, S. The dates are arranged in a grid. The date 19 is highlighted in yellow. The calendar is displayed below a text input field containing the date 11/19/2008.

5. Select a **Procedure** from the list box.

**PROCEDURE INFO**

Procedure Group

Procedure

OR

Enter a CPT® Code  [Find Procedure By CPT® Code](#)

**Credential Target: 40**  
**Logs counting towards credential target: 0**

7. Confirm or Select the **Student/Physician** and **Status**.
8. If necessary, select a **Location**.

Location of procedure

9. If necessary, select a **Role** and **Attending/Supervisor**.

Role in procedure

Attending/Supervisor

10. Enter necessary **Patient Information**.

11. Complete any additional needed fields and select the **Save and Retain**, **Save and Clear**, or the **View Log Listing**.

[Save and Retain](#) | [Save and Clear](#) | [View Log Listing](#)

Save and Retain: will log the Procedure and permit you to add multiple Procedures for the same Student/Physician and/or patient.

Save and Clear: will log the Procedure and permit you to enter a Procedure for a different Student/Physician and patient.

View Log Listing: will display the View Procedure Logs page.

**View Procedure Logs**

Below is a listing of all Procedure Logs that you have access to. From this screen, you can carry out tasks regarding Procedure Logs according to the privileges that you have been given. Not confirmed. You can also change the way that information is displayed on this screen by [CUSTOMIZING YOUR VIEW](#)

[Enter A Procedure Log](#) | [Search Procedure Logs](#)

Show  logs.

		Date	Student/Physician	Status	Procedure	Supervisor
<a href="#">Edit</a>	<a href="#">Delete</a>	09/18/2009	Nirenstein, Michael Scott	PGY-1	Delivery: Forceps (Family Medicine-Fox Valley)	Darling, Raymon
<a href="#">Edit</a>	<a href="#">Delete</a>	09/18/2009	Nirenstein, Michael Scott	PGY-1	Delivery: NSVD (Family Medicine-Fox Valley)	Meyer, Kathryn
<a href="#">Edit</a>	<a href="#">Delete</a>	09/18/2009	Nirenstein, Michael Scott	PGY-1	Labor Induction-Cervical Ripening (Family Medicine-Fox Valley)	Schoening, Jennifer
<a href="#">Edit</a>	<a href="#">Delete</a>	09/18/2009	Nirenstein, Michael Scott	PGY-1	Office Microscopy* (KOH, Skin scraping, ferning, etc) (Family Medicine-Fox Valley)	Mahoney, Thomas L