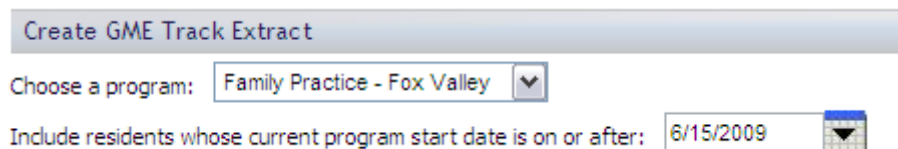


GME Track Export

The GME Track Export feature permits users to export data from the Personnel Data module in a format that can be imported into the Association of American Medical College's (AAMC) GME Track software. This feature will help coordinators complete the AAMC Resident Survey.

Create GME Track Export File

1. Select **Main > Personnel Data**.
2. Select **Tools > Extract Data > GME Track**.
3. Select a Program from the drop-down box and enter a date in the **date** box.



4. Select an option to be used to derive each Resident's Program Year; then, click the **Display People** link.

Select the value you would like to use as default for the 'Year Resident is in Current Program':

- Year One
- Use the Post Graduate Year (PGY)
- Use the current status type (for example, year 2 will be entered for PGY-2)

[Display People](#)

5. Check the list of records (screenshot below) for completeness. If needed, enter missing data into the appropriate fields in each individual's Demographics Record.

ACGME ID	First Name	MI	Last Name	SSN	DOB	Start Date	End Date	Program Year	Med School Code	Graduation Date	Med School	Position Type	Years Prior Training	Program Status	Completion Date
<input type="checkbox"/>	1205631368	Tiffany	J	Glasel	397905535	9/7/1982	6/29/2009	6/30/2012	1	05575	5/1/2009	West Virginia School Of Osteopathic Medicine	Categorical	0	Active Full-time
<input type="checkbox"/>	1205631368	Lachin		Hajhosseini	390271030	9/11/1978	6/29/2009	6/30/2012	1	99999	7/1/2004	Tabriz University of Medical Sciences, Iran	Categorical	0	Active Full-time
<input type="checkbox"/>	1205631368	Elizabeth	A	Larson	392021265	9/19/1978	6/29/2009	6/30/2012	1	05605	5/1/2009	University of Wisconsin Medical School	Categorical	0	Active Full-time
<input type="checkbox"/>	1205631368	Elizabeth	R	Menzel	395907009	4/23/1983	6/29/2009	6/30/2012	1	02608	5/1/2009	Mayo Medical School	Categorical	0	Active Full-time
<input type="checkbox"/>	1205631368	Shu	J	Muramoto	057720570	5/20/1980	6/29/2009	6/30/2012	1	01601	6/1/2009	(01601) Rush Medical College Of Rush University	Categorical	0	Active Full-time

- Check the box to the left of each person to include their data in the GME Track file and click the **Create GME Track File** link. Then, click the **Open** file to view the data, or the **Save** button to save the file to your hard drive or network.

The checkbox will be disabled if data is still missing.

ACGME ID	First Name	MI	Last Name	SSN	DOB	Start Date	End Date	Program Year	Med School Code	Graduation Date	Med School	Position Type	Years Prior Training	Program Status	Completion Date
<input checked="" type="checkbox"/>	1205631368	Tiffany	J	Glasel	397905535	9/7/1982	6/29/2009					Categorical	0	Active Full-time	
<input checked="" type="checkbox"/>	1205631368	Lachin		Hajhosseini	390271030	9/11/1978	6/29/2009					Categorical	0	Active Full-time	
<input checked="" type="checkbox"/>	1205631368	Elizabeth	A	Larson	392021265	9/19/1978	6/29/2009					Categorical	0	Active Full-time	
<input checked="" type="checkbox"/>	1205631368	Elizabeth	R	Menzel	395907009	4/23/1983	6/29/2009					Categorical	0	Active Full-time	
<input checked="" type="checkbox"/>	1205631368	Shu	J	Muramoto	057720570	5/20/1980	6/29/2009					Categorical	0	Active Full-time	
<input checked="" type="checkbox"/>	1205631368	Michael	S	Nirenstein	094563033	3/13/1962	6/29/2009	6/30/2012	1	99999	8/1/2002	Sciences Antigua School of Medicine	Categorical	0	Active Full-time

File Download

Do you want to open or save this file?

Name: GMETrackUpload.txt
Type: Text Document
From: www.new-innov.com

Open Save Cancel

While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)

[Create GME Track File](#)

Locations of Required Data

Column Names	AAMC's Field Names	RMS Data Entry Locations/RMS Field Name
* ACGME ID	program ID Number	Administration> Global Setup>Programs /ACGME ID
*First Name	resident first name	Personnel Data, Basic Information /First Name
MI	resident middle name	Personnel Data, Basic Information /Middle Name
*Last Name	resident last name	Personnel Data, Basic Information /Last Name
*SSN	resident social security number	Personnel Data, Sensitive Information /SSN/SIN
*DOB	birth date	Personnel Data, Sensitive Information /Date of Birth
*Start Date	resident start date	Personnel Data, Basic Information /Program Start Date
*End Date	resident expected completion date	Personnel Data, Basic Information /Program End Date
*Program Year	resident year in program	Based on selection in Step 4 above: Current Status, PGY, or 'One'
*Med School Code	medical school code	Personnel, Education History /School Navigate to Administration > Global Setup > RMS Schools and ensure that a Matching ACGME

		School has been selected for each school that could be included in the export. If a matching ACGME school is selected, a school with the associated code will appear in the School drop-down box in the Education History category of the Personnel Data Module.
*Graduation Date	date of degree	Personnel, Education History (only the end date is required)
*Med School	medical school of graduation	Personnel, Education History /School
Position Type	type of position;	Personnel Data, Basic Information /Current Program In RMS, Position Types are called 'tracks' and associated with a Program in Administration > Global Setup > Programs. Once associated with a Program, tracks become option choices when assigning a Program to an individual in Personnel Data, Basic Information. If no track has been associated with a Program, the 'Categorical' track will be automatically assigned.
Years Prior Training	years of prior US training in ACGME program	Personnel Data, Basic Information /Post Graduate Year In RMS, the Years Prior Training is calculated as Post Graduate year – 1. Post Graduate Year is the Student's/Physician's year in overall US GME training.

Program Status	status in program	This field does not exist in the RMS database. The text that is automatically entered in this field depends on the value entered as Program End Date in the Basic information section of each individual's Demographics Record. If the Program End Date falls within or before the year of the extract, 'Completed All Training (for this specialty)' will be entered. If the Program End Date falls after the extract date, 'Active Full-time' will be entered into the Program Status field. The Program Status value may be changed once it has been imported into the AAMC's GME Track software.
Completion Date	resident actual completion date	Personnel Data, Basic Information /Program End date (if prior to current date; if not, nothing will be entered).
*ECFMG	ECFMG certificate number	Personnel Data, ECFMG Certifications /Certificate Number. This must contain eight digits or the record will be rejected.
*Gender	gender	Personnel Data, Basic Information /Gender
Ethnicity	ethnicity	Personnel Data, Sensitive Information /Race/Ethnicity

* Required